



Dear Applicant,

**Housing Co-ordinator**

Thank you for your interest in this vacancy. We have enclosed the following:

- Application form
- Job description
- Person specification
- Privacy Notice
- Equal Opportunities monitoring form
- Salary and Conditions of Employment

Please fill in the application form and email it to **recruitment@ash.coop**. The closing date for applications is **5pm Friday 17<sup>th</sup> February**. We would also be grateful if you could complete and return the Equal Opportunities monitoring form. This information will be separated from your application and will only be used for monitoring purposes.

We thank you for your interest in ASH Co-op and look forward to hearing from you. We will reply to all applicants to let you know whether or not you have been shortlisted.

Yours co-operatively,

Argyle Street Housing Co-operative

